

EXAMPLE**PROGRESS REPORT****HYPOTHETICAL ENGINEERING CO., INC.****Agreement No. 9099****Work Order # (If Applicable)**

Progress Billing No. 2

Work Completed February 28, 2015 through March 31, 2015

I-240 from Carter Blvd. To Smith Rd.
SHELBY COUNTY

PIN 100000.00

Project No. **I-240-1(144) 14**, 79006-1131-44**PHASE II – PRELIMINARY PLANS**

ITEM NO.	ITEM	% OF WORK	% COMPLETE TO DATE	EFFECTIVE %
1	Engineering Studies	6.4	90.0	5.8
2	Trace Present Layout Sheets	12.0	40.0	4.8
3	Typical Sections	1.8	70.0	1.3
4	Trace Proposed Layout Sheets	16.8	40.0	6.7
5	Establish Horizontal Geometry	11.4	85.0	9.7
6	Set Tentative Profiles	3.9	85.0	3.3
7	Plot Tentative Cross-Sections	3.9	70.0	2.7
8	Set Tentative R. O. W. Lines	2.4	20.0	0.5
9	Preliminary PS&E - Revisions	8.4	0	-
10	Earthwork Calculations - Adjustments	9.6	30.0	2.9
11	Drainage Designs	6.3	35.0	2.2
12	Culvert Cross Sections	2.4	20.0	0.5
13	Miscellaneous Drafting	1.5	20.0	0.3
14	Interchange Design	3.6	85.0	3.1
15	Access to Properties	1.2	25.0	0.3
16	Field Reviews and Reports	1.5	60.0	0.9
17	Administration, Conferences, Reporting	6.9	45.0	3.1
	EFFECTIVE PERCENT OF PHASE II:			
	WORK COMPLETED TO DATE			48.1
	LESS WORK COMPLETED TO DATE LAST INVOICE			42.1
	WORK COMPLETED THIS PAY PERIOD*			6.0

NET FEE CEILING \$10,000.00
 *WORK COMPLETED THIS PAY PERIOD x 6.0%

NET FEE THIS PAY PERIOD \$ 600.00

Revised 07/02/2015

ALSO SUPPLY A BRIEF NARRATIVE OF YOUR PROGRESS AS WELL